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ARMY REGULATIONS
No. 672-304

HEADQUARTERS,
DEPARTMENT OF THE ARMY
WASHINGTON 25, D.C., 29 March 1963

DECORATIONS AND AWARDS

ARMY RESEARCH AND DEVELOPMENT ACHIEVEMENT AWARDS

	Paragraph
Establishment	1
Basis for awards	2
Accoutrements	3
Eligibility for awards	4
Responsibilities	5
Criteria	6
Number and timing of awards	7
Nominations and selection	8
Command and installation awards	9
Additional awards	10
Minimal paperwork	11

1. Establishment. An Army Research and Development Achievement Awards Program is hereby established, under the general provisions of AR 672-301, to provide meaningful recognition of and motivation for noteworthy scientific and engineering achievement by U.S. Army civilian personnel.

2. Basis for awards. This Awards Program will provide for recognition of technical achievements of scientists and engineers by accepted leaders in their fields.

3. Accoutrements. An Army Research and Development Award will consist of a suitably engraved brass plaque and a lapel emblem or pin.

4. Eligibility for awards. Any civilian scientist or engineer employee of the Department of the Army, paid directly from appropriated funds, is eligible to receive an Army Research and Development Achievement Award provided he is duly nominated and selected in accordance with criteria and procedures in these regulations. Groups of such employees also are eligible. Group awards may include technical, i.e., subprofessional personnel, therein.

5. Responsibilities. *a.* The Chief of Research and Development will supervise and administer this program and will be the awarding authority.

b. Within their respective commands, the Commanding General, U.S. Army Materiel Command, the Chief of Engineers, The Surgeon General, and

the Chief, U.S. Army Security Agency and installation commanders will assure that noteworthy achievements by scientists and engineers are appropriately recognized by taking the actions prescribed herein.

c. All levels of command involved will take positive steps to assure that wide publicity is given to each recipient of an Army Research and Development Achievement Award and, within security requirements, to the achievements for which the award was granted.

d. Heads of Army Staff agencies and the Commanding General, USCONARC also may submit nominations annually as desired.

6. Criteria. An Army Research and Development Achievement Award may be granted any eligible scientist or engineer or group of scientists, engineers, and/or technicians whose contribution was made or was culminated during the past calendar year and meets one of the following criteria:

a. Was directly responsible for a significant scientific or engineering achievement. Such an achievement will be regarded as significant when it—

- (1) Establishes a scientific basis for subsequent technical improvements of military importance, and/or
- (2) Materially improves the Army's technical capability, and/or

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(3) Contributes materially to national welfare.

b. Provided scientific or engineering leadership of such quality and effectiveness as to have advanced materially the research and/or development accomplishments of a technical activity, group, or project.

7. Number and timing of awards. Based upon the recommendations of a committee of leading Army scientists and engineers, the Chief of Research and Development may grant a limited number of Army Research and Development Achievement Awards annually in June of each year.

8. Nominations and selection. a. *Review by scientists and engineers.* The Commanding General, U.S. Army Materiel Command, the Chief of Engineers, The Surgeon General, the Chief, U.S. Army Security Agency and the commander of each installation whose mission includes research, development, test, and/or evaluation will appoint a committee of leading scientists and engineers from within the organization to identify significant achievements and to review and make recommendations on proposed nominations for the Army Research and Development Achievement Awards. Such committees need not be appointed within installations or commands having no substantial research and development mission. In the latter instances, nominations will be forwarded to the next higher level of command within which a review committee has been established. Committees will be provided qualified administrative and public information advice and assistance.

b. *Submission of nominations.* The Commanding General, U.S. Army Materiel Command, the Chief of Engineers, The Surgeon General, and the Chief, U.S. Army Security Agency will submit nominations for Army Research and Development Achievement Awards to Headquarters, Department of the Army, ATTN: Chief of Research and Development by 31 March of each year. There is no limitation on the number of nominations that may be made. All nominations will be approved personally by the major commander. In the absence of a nomination in any given year, a negative report will be submitted by letter.

c. *Content of nominations.* Nominations for Research and Development Achievement Awards will include the following:

- (1) Name, grade, classification, and organizational title of nominee(s) and a brief statement of officially assigned duties.
- (2) A description of the achievement on which the nomination was based specifying whether it falls under criteria in paragraph 6 a or b. Photographs, designs, etc., may be included.
- (3) Biographical sketch and photograph of the nominee(s). In the case of the nomination of a group for a single award, sketch and photograph on each nominee will be included. A group photograph also is desirable.
- (4) A statement as to whether or not nominee(s) has received any other award for this achievement.

d. If nominee is selected for an award, draft press release will be requested from the office of the major commander which indorsed the nomination.

9. Command and installation awards. Major commanders and installation commanders with a substantial mission involving research, development, test, and/or evaluation are encouraged to establish and/or maintain complimentary research and development awards programs at command and installation levels as an additional means of recognition for scientific and engineering achievement. Such command and local awards programs will provide for review of nominations by a committee of senior scientists and engineers, and also particularly will provide award recognition for research and development achievement by personnel in the middle and lower civilian grades. Persons granted command and/or local installation awards may be further nominated for Army Research and Development Achievement Awards.

10. Additional awards. The Chief of Research and Development may nominate recipients of or nominees for Army Research and Development Achievement Awards for other Department of the Army or external awards under the provisions of AR 672-301 and applicable Civilian Personnel Regulations.

11. Minimal paperwork. Care will be exercised at all levels of award review to keep paperwork in connection with these awards to a minimum. At the local level in particular, the

supervisor making the initial nomination should be required to submit only that information necessary to arrive at a decision that the achievement justifies preparation of a more detailed official [CRD]

nomination to higher levels. When practicable, the formal award justification and supporting papers will be prepared by administrative support personnel.

By Order of the Secretary of the Army:

Official:

J. C. LAMBERT,
*Major General, United States Army,
The Adjutant General.*

EARLE G. WHEELER,
*General, United States Army,
Chief of Staff.*

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